

RESOLUTION NO. 2025-02

**RESOLUTION OF THE BOARD OF DIRECTORS OF
WESTERN HILLS WATER DISTRICT**

DIABLO GRANDE RESIDENT RV STORAGE AT MAINTENANCE BUILDING

WHEREAS, the Board of Directors (the “Board”) of the Western Hills Water District (the “District”) oversees the Diablo Grande Community Facilities District No. 1 (“Diablo Grande CFD”);

WHEREAS, the Diablo Grande CFD owns the maintenance building located at 21249 Grapevine Drive, Patterson, CA 95363 (“Maintenance Building”);

WHEREAS, the parking lot (“Lot”) for the Maintenance Building is not currently being utilized to its capacity; and,

WHEREAS, the Board would like to authorize residents of the Diablo Grande community to utilize the Lot to store recreational vehicles (“RV”), such as motorhomes and camper vans, for a fee of \$75.00 per RV per month, space permitting.

NOW THEREFORE, BE IT RESOLVED by the Board as follows:

1. The Board authorizes Diablo Grande community residents to park and store RVs on the Lot for a fee of \$75.00 per RV per month, regardless of whether the resident utilizes the Lot for a full or partial month. Fees will not be prorated based on actual use.
2. Payment for RV storage must be made by mailing or otherwise delivering a check payable to the “Diablo Grande Community Facilities District No. 1” by no later than the 1st of each month the resident uses the Lot for RV storage, or on first day of use for new users. If payment is not received by the CFD by the fifth of the month, the resident will be fined a late fee of \$100. If payment is late by 20 days, the resident will be notified via email that within 48 hours from the time notice is sent, they must either provide payment plus late fee, or remove their RV(s) from the Lot. If the CFD does not receive full payment or the resident fails to remove their RV(s) from the Lot within 48 hours of notification to do so, the resident’s RV(s) may be towed from the lot at the resident’s expense. Failure to make timely payment may result in revocation of the resident’s authorization to utilize the Lot for RV storage.
3. The Board authorizes the Board Secretary or designee to notify residents of the availability to store RVs at the Lot via email and/or other communications.
4. The Board authorizes the Board Secretary or designee to take any action needed to coordinate RV storage at the Lot with Diablo Grande residents. This includes, but is not limited to, approving requests from residents to store RVs at the Lot, keeping a record of RVs stored at the Lot, receiving payment from residents for RV storage, notifying residents when payment is past due, and issuing and collecting late fees.

5. The Board Secretary or designee shall keep records of all RVs stored at the Lot including the resident's full name, address, license plate number, dates of storage, dates payments were received, and any late fees issued.
6. Residents may contact the Board Secretary or designee to register their RV for storage at the Lot. Residents must provide their full name, address, and license plate number in advance of storing an RV at the Lot. Residents are not permitted to store an RV at the Lot until they receive confirmation from the Board Secretary or designee that space is confirmed and the first month's payment of \$75.00 per RV is received.
7. RV storage at the Lot is subject to capacity. In the event the Lot is at capacity, residents may contact the Board Secretary or designee to be placed on a wait list. Residents will be notified on a first-come-first-served basis when space becomes available. Residents will have 72 hours from the time of notification that space is available to confirm their spot for RV storage. Following 72 hours, if no response is received, the resident's name will be removed from the wait list.

Moved by Director, Mary Davies, second by Director Martin Johnson, that the foregoing resolution be adopted.

Upon roll call the following vote was had:

Ayes: Director, Michael Oliver, Director, Mark Kovich

Noes:

Abstain:

Absent: Director, John Frederick

I, Mary Davies, Secretary of the Board of Directors of the Western Hills Water District, do hereby certify that the foregoing is a full, true and correct copy of a resolution duly adopted at a regular meeting of the said Board of Directors held the 11th day of January 2025.


