



**Western Hills Water District  
Microsoft Defender  
March 05, 2026**

**PROPOSAL**

Microsoft Defender is a comprehensive, cloud-based security platform that provides advanced threat protection across endpoints, identities, and email. It includes built-in antivirus, phishing protection, and ransomware defense with real-time monitoring to help protect systems from modern cyber threats. Microsoft Defender for Business and Microsoft Defender for Office 365 Plan 1 are included with your Microsoft 365 Business Premium licensing, so this proposal is only for the labor required to properly deploy and configure these protections within your environment. The deployment will enhance email security and strengthen protection for workstations and laptops against malware, ransomware, and phishing attacks.

<b>RECOMMENDED PRODUCT</b>	<b>QUANTITY</b>	<b>PRICE</b>	<b>TOTAL</b>
<b>PRODUCT TOTAL</b>			<b>\$0.00</b>
<b>SCOPE OF WORK</b>	<b>LOW HOURS</b>	<b>HIGH HOURS</b>	<b>RATE</b>
Kickoff Meeting and Project Coordination	2	3	\$160.00
Create Enrollment Policy for Defender for Endpoints	1	2	\$190.00
Configure Attack Surface Reduction Rules <ul style="list-style-type: none"> <li>• Configure rules in audit mode</li> <li>• Add rule exceptions for business applications and services</li> <li>• Add additional rule exceptions where needed</li> <li>• Implement rules fully after two weeks</li> </ul>	2	4	\$190.00
Defender for Endpoints Notifications <ul style="list-style-type: none"> <li>• Review and configure notification settings and alerts to be delivered to WHWD management</li> </ul>	1	2	\$190.00
Remove 3rd Party AV Software	2	3	\$160.00
Configure Defender for Office 365 <ul style="list-style-type: none"> <li>• Plan and document environment needs</li> <li>• Enable Defender for Office 365</li> <li>• Configure Anti-phishing Protection</li> <li>• Setup Safe Attachments</li> <li>• Configure Safe Links (URL protection)</li> <li>• Enable Automated Investigation &amp; Response (AIR)</li> <li>• Configure Attack Simulation for user awareness</li> <li>• Review Threat Intelligence and reports</li> <li>• Configure additional Anti-spam and block country based emails</li> <li>• Apply to all users and test</li> </ul>	4	5	\$190.00
Documentation <ul style="list-style-type: none"> <li>• Create as-built documentation</li> </ul>	1	2	\$190.00

Wrap-up Meeting	1	1	\$160.00
<b>HOURS</b>	<b>14</b>	<b>22</b>	
<b>LABOR TOTAL</b>	<b>\$2,510.00</b>	<b>\$3,970.00</b>	
<b>PROPOSAL TOTAL</b>	<b>\$2,510.00</b>	<b>\$3,970.00</b>	



## **J4 Systems**

Joseph Systems, Inc.

A California Corporation

### **Billing Information - Scope of Work**

1. This Scope of Work estimate offers a low and high price for the work we discussed. This range is based upon our best professional expertise, and we strive to stay as close to the low end as possible. Any changes to the estimated range will be discussed with you prior to performing the work.
2. Scope of Work time is billed as we perform the work on your standard payment terms. If you decide to pre-purchase 100% of the labor in advance in order to receive a 5% discount, progress invoices will be sent to you that will show a zero-balance due.

Hardware and software are ordered once we receive payment from you. Our Accounting Department will forward an invoice to you which will include sales tax and any shipping costs.

We accept Visa, Master Card, American Express, ACH and business checks.

3. Out-of-scope work is billed as it is worked. Out-of-scope work is defined as any work not specifically listed on the scope of work, which is performed while the project is in progress. In order to finish your the work on the agreed upon timeline, it is always best to delay out-of-scope work until after the work is completed. If the work needs immediate attention or if the work needs to be completed before we can proceed, another Engineer may be scheduled to complete that work while your primary Engineer continues with the original scope of work. This allows the Engineer to remain focused on the scope of work and helps eliminate delays. Examples of out-of-scope work include, but not limited to, hardware and software conflicts or malfunctions encountered during an upgrade, meetings unrelated to the scope with the Engineer, locating passwords, and working with third-party vendors, etc.
4. If there are changes to your scope of work after we've started, your Engineer will create a Change Order which will outline any additional time needed and the associated costs related to the change and submit it to you for approval in advance of beginning the additional work.
5. Our regular business hours are Monday through Friday from 8:00 a.m. to 5:00 p.m. However, if there is unforeseen after hour work performed it will be billed at the afterhours rate which is an additional \$50 per hour.
6. Whenever we must call Microsoft or other manufacturers to open a service request or "incident" for escalated support on your behalf, there may be an additional charge. Your Engineer will only recommend calling a technical service line to save you money in the long run by expediting a solution to a troublesome problem. Many hours of troubleshooting are often saved with a relatively short call to the manufacturer. We only bill for the actual cost of the incident, if any.
7. Many scopes of work involve working with third parties to complete our services to you; third parties include, but are not limited to, hardware and/or software manufacturers, line of business application providers, Internet Service Providers (ISP), and/or telephone companies. While our Engineers will continue to work efficiently as we wait, client understands that any delays caused by third parties are out of the control of our company. J4 Systems will continue to bill on an hourly basis if it is essential to wait on site, or remotely when applicable for the third party's action.

Accepted by:

X \_\_\_\_\_ Date: \_\_\_\_\_  
Mark Kovich  
President and Financial Officer